

# DAIMLER TRUCK

How to log in to your application for the first time after migration for dealers, suppliers, corporate customers, independent service providers, and corporate business partners

Guide



# Introduction

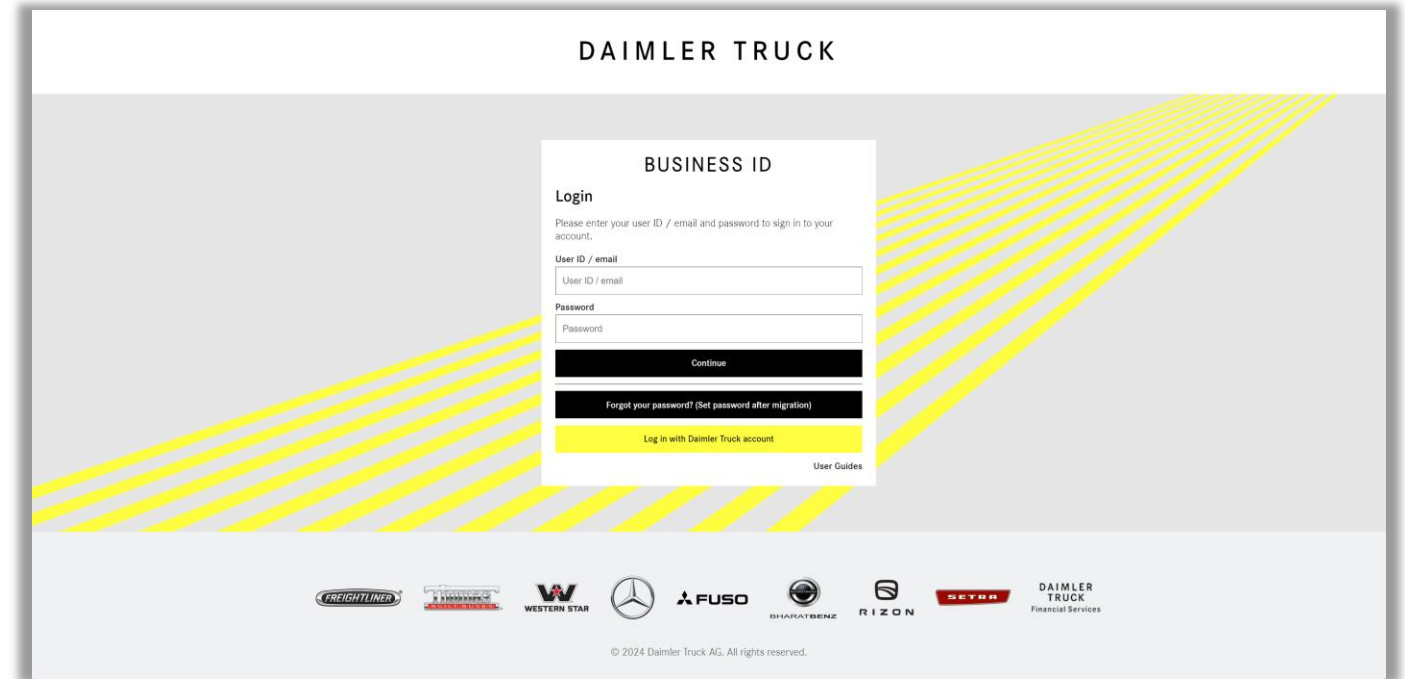
This guide provides information on how to log in to your application for the first time after migration for dealers, suppliers, corporate customers, independent service providers, and corporate business partners.

## Exceptions:

User group	Important information
User with a Daimler Truck account (...@tbdir.net)	Please use the Daimler Truck login "Log in with Daimler Truck account" and for password reset continue with <a href="#">this guide</a> .  Please note: If your Daimler Truck account does not have a mailbox, the password reset verification code will be sent to your secondary email address.
Guest users (B2B users) of CORPTB and PU_A, TR, TU, PU_S accounts in CORPTB	Unfortunately, log in is not available as of now.

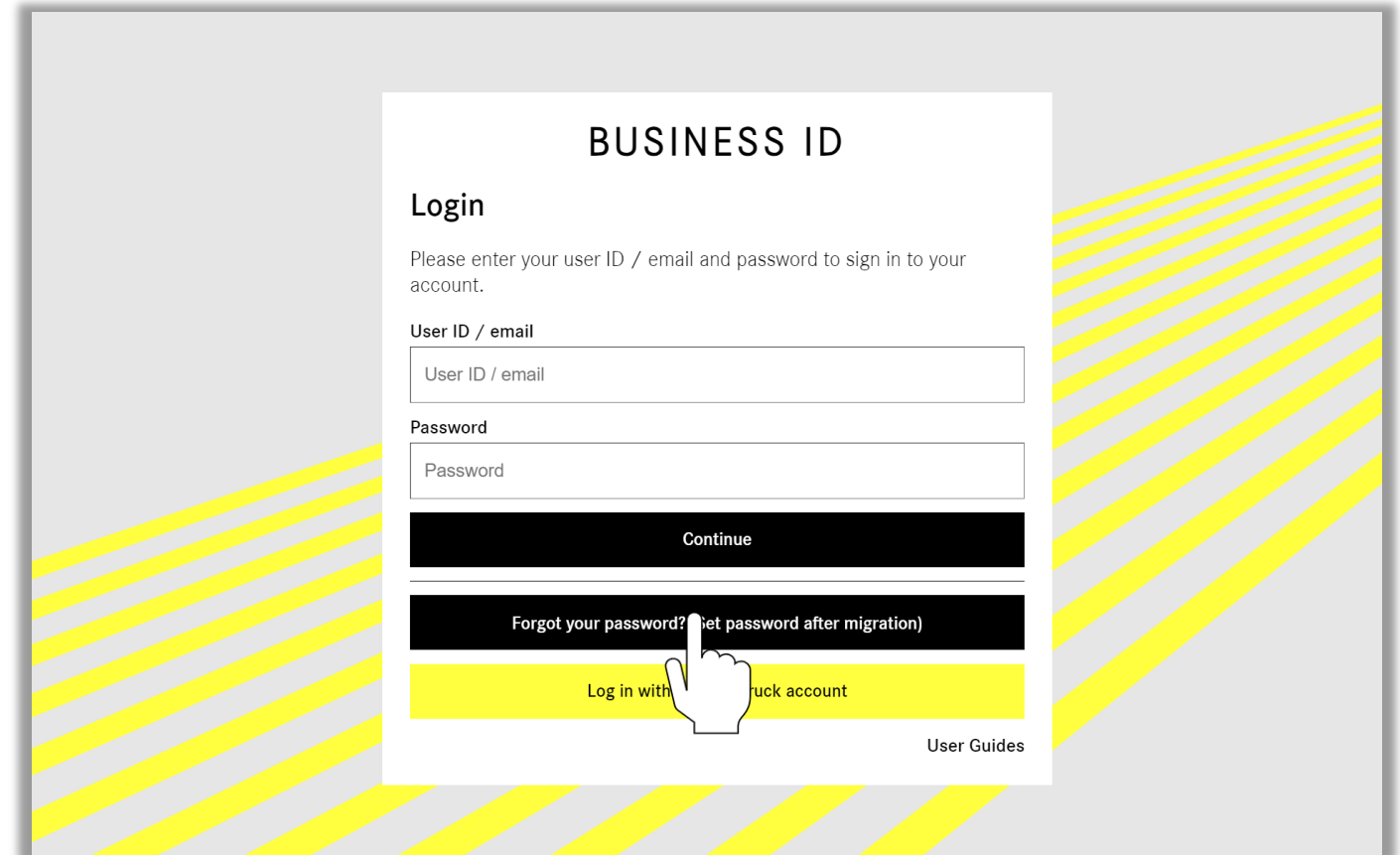
# Step 1: Navigate to the Daimler Truck Business ID login page

Log in to your application to be directed to the login page of the Daimler Truck Business ID portal.



## Step 2: Click "Forgot your password? (Set password after migration)"

Click "Forgot your password? (Set password after migration)" below the password entry field.



**BUSINESS ID**

**Login**

Please enter your user ID / email and password to sign in to your account.

User ID / email

Password

[Continue](#)

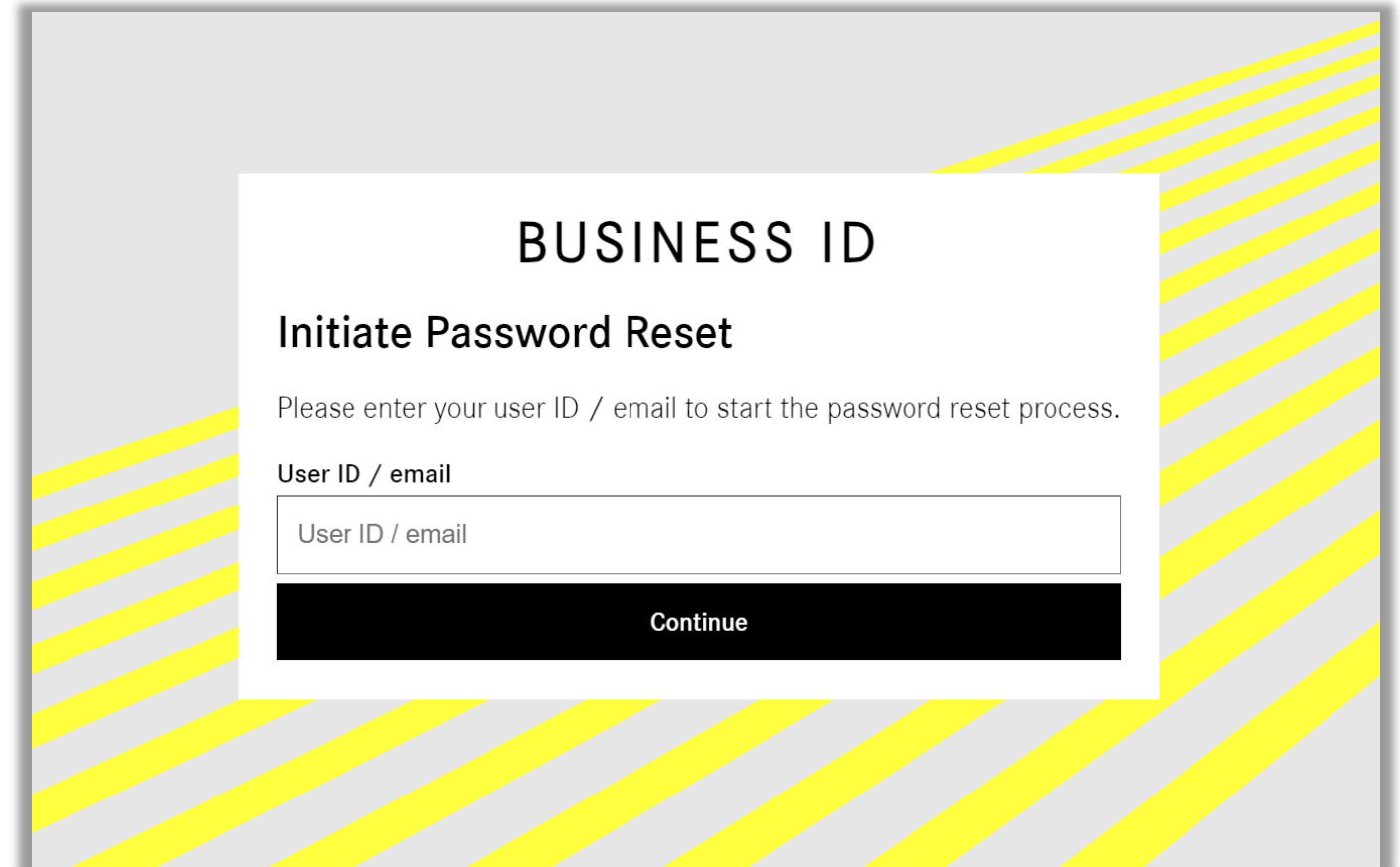
[Forgot your password? \(Set password after migration\)](#)

[Log in with my truck account](#)

[User Guides](#)

## Step 3: Enter your user ID or email

Enter your user ID or email address that you used in the previous login system and click "Continue".

A screenshot of a web form titled "BUSINESS ID" for initiating a password reset. The form is centered on a background with diagonal yellow and grey stripes. The form itself is white with a black border. It contains the following elements: the title "BUSINESS ID", the sub-header "Initiate Password Reset", a prompt "Please enter your user ID / email to start the password reset process.", a label "User ID / email" above a text input field, and a black "Continue" button at the bottom.

**BUSINESS ID**

**Initiate Password Reset**

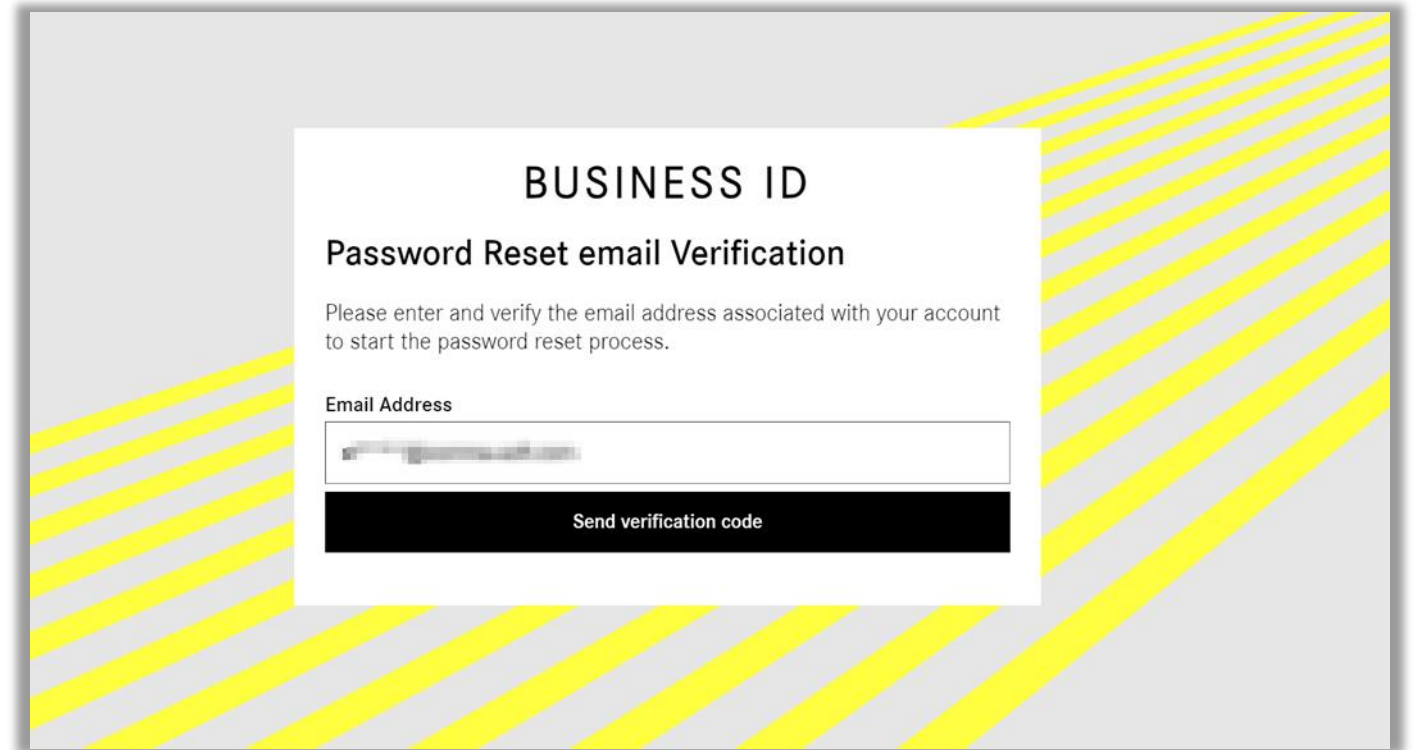
Please enter your user ID / email to start the password reset process.

User ID / email

**Continue**

## Step 4: Request a verification code

Click "Send verification code" to request a verification code. The code is sent to the displayed email address.

A screenshot of a web form titled "BUSINESS ID Password Reset email Verification". The form is centered on a background with diagonal yellow and grey stripes. The form itself is white with a black border. It contains the following elements: the title "BUSINESS ID" in bold black text, the subtitle "Password Reset email Verification" in bold black text, a paragraph of instructions: "Please enter and verify the email address associated with your account to start the password reset process.", a label "Email Address" above a text input field, and a black button with the text "Send verification code" in white.

**BUSINESS ID**

**Password Reset email Verification**

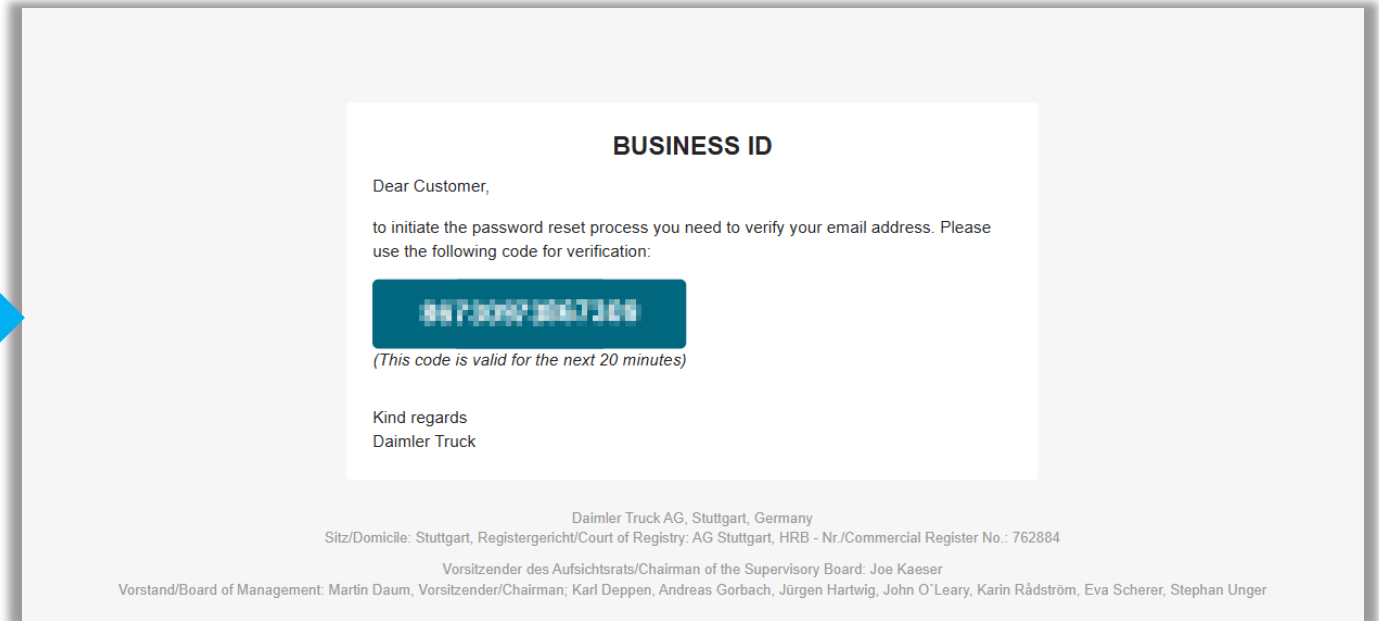
Please enter and verify the email address associated with your account to start the password reset process.

Email Address

## Step 5: Check your emails for the verification code

Open your email inbox and locate the email from Daimler Truck Business ID containing the verification code.

If you did not receive an email with a verification code please check your spam folder as well.

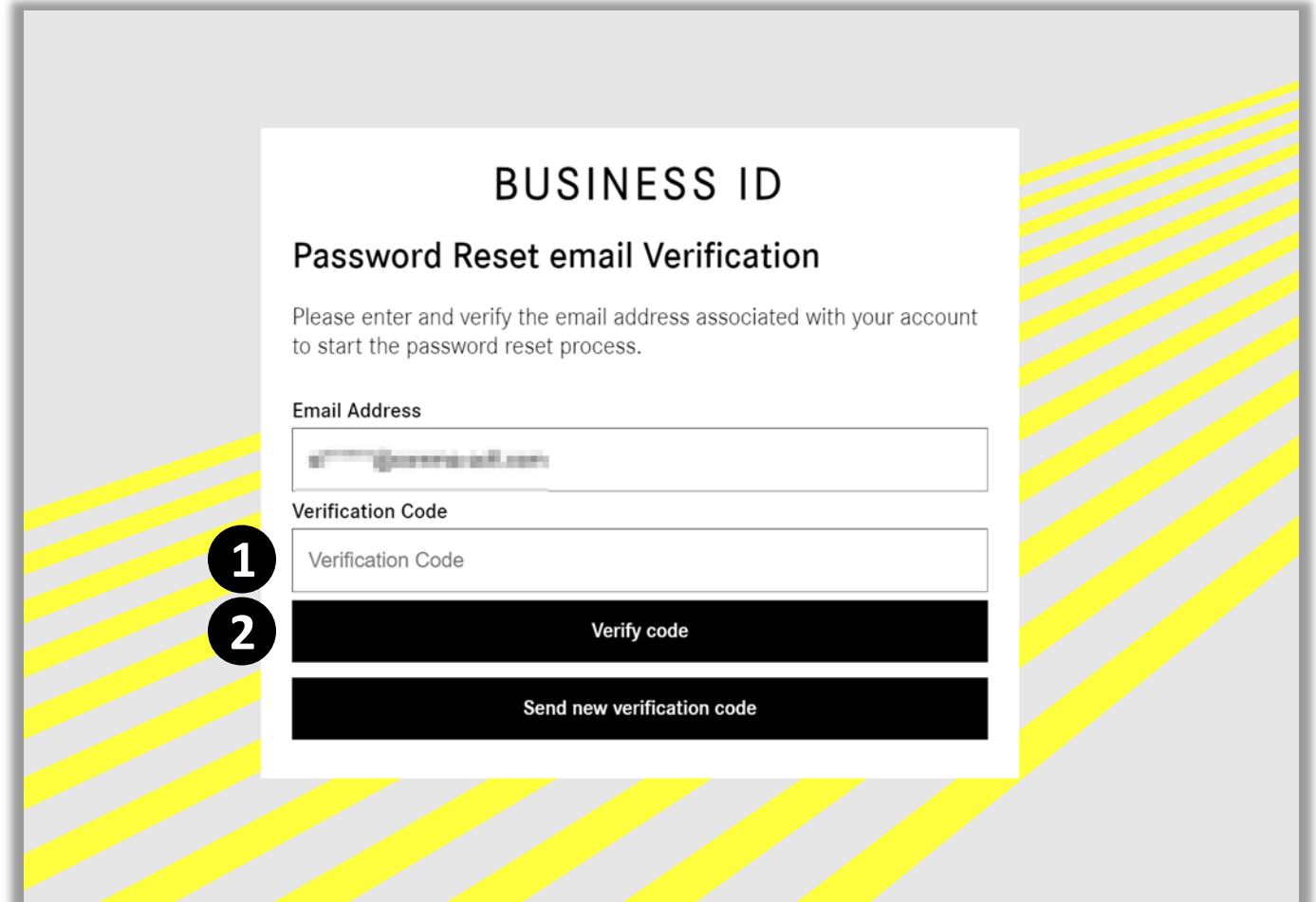


### **Please note:**

The verification code sent to you is valid only for a short period (typically around 20 minutes). You can request a new verification code if necessary.

## Step 6: Enter the verification code

1. Enter the verification code you received in your email in the "Verification Code" field.
2. Click "Verify code" to proceed with the process.



**BUSINESS ID**

**Password Reset email Verification**

Please enter and verify the email address associated with your account to start the password reset process.

Email Address

Verification Code

**1**

**2**

Verify code

Send new verification code



# Step 7: Enter a new password

After verifying the code, you will be directed to the Password Reset page.

1. Enter a new password in the field "Password".

Please note: Your password needs to meet specified criteria and has to include:

- One number,
- One lowercase character,
- One uppercase character,
- One special character,
- 8 characters minimum.

2. Click "Continue".

**BUSINESS ID**

### Password Reset

Please enter a new password for your Daimler Truck Business ID account that fulfills the listed criteria and press 'Continue' to save the new password.

Password Show password

1 Password

Weak

One Number  
One lowercase character  
One uppercase character

One special character  
8 characters minimum

2 Continue

# Step 8: Select Multi-Factor Authentication Method

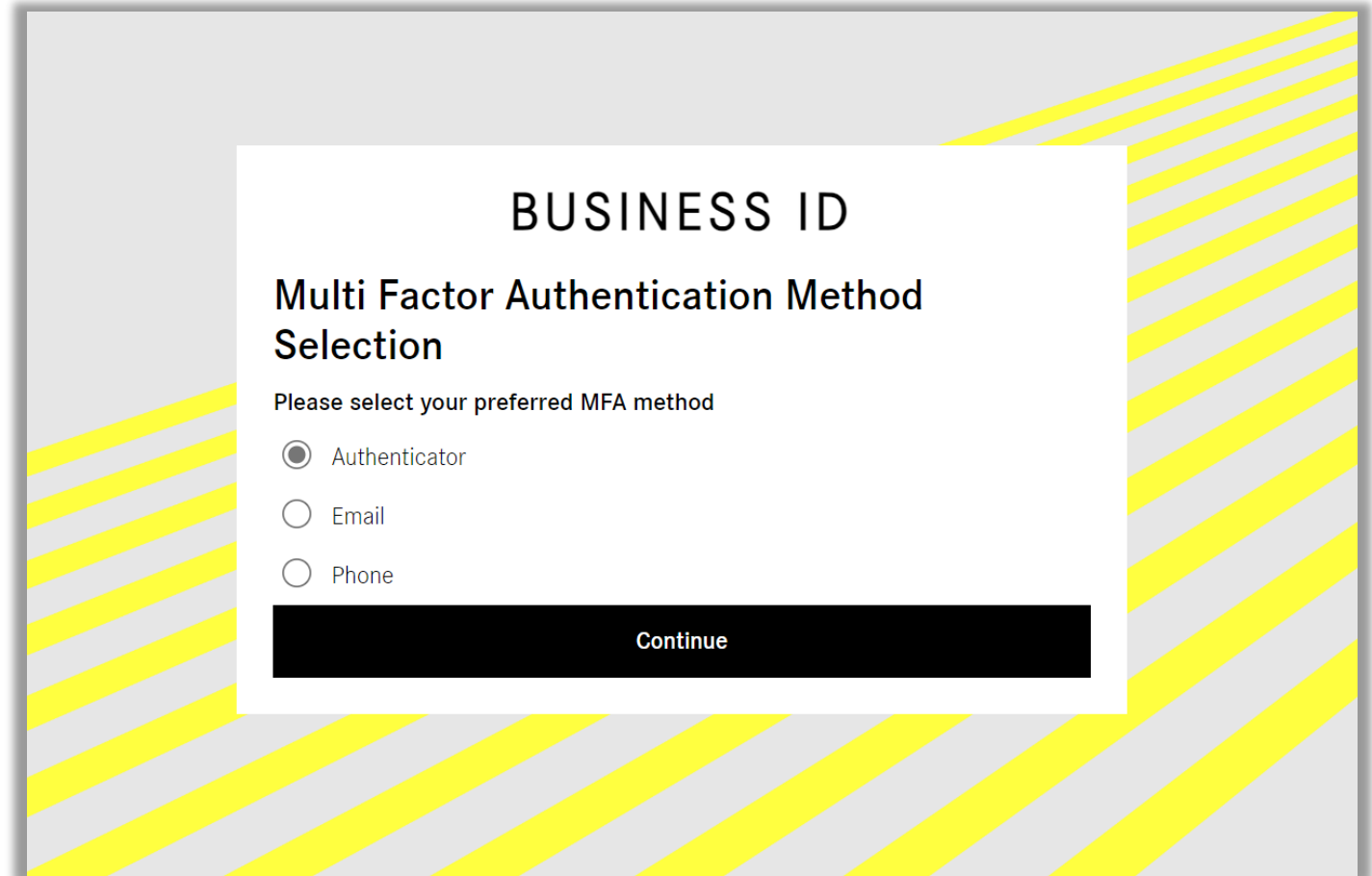
Select the method you want to use for Multi Factor Authentication (MFA) and confirm by clicking "Continue".

## Please note:

We recommend "**Authenticator**" with the Microsoft Authenticator App. Hence, this guide covers this option.

For "**Phone**" verification, select "Send Code" to receive a six-digit SMS code or "Call Me" to verify by pressing "#" during the incoming call. Your phone number must be registered.

If you choose "**Email**", you will receive an email with a six-digit code to verify your identity.



The screenshot shows a white dialog box titled "BUSINESS ID" with the subtitle "Multi Factor Authentication Method Selection". Below the subtitle, it says "Please select your preferred MFA method". There are three radio button options: "Authenticator" (which is selected), "Email", and "Phone". At the bottom of the dialog box is a black button with the text "Continue". The background of the entire image is a grey and yellow diagonal striped pattern.

# Step 9: Enter your Multi-Factor Authentication Code

1. Open your preferred MFA application on your mobile device and either scan the QR code or manually enter the key below the QR code.
2. Your MFA application will generate a verification code. Enter this verification code in the designated field.
3. Click "Continue" to finish the MFA setup.



Tip:

- If you do not have an MFA application, please download it to your mobile device. The "[Microsoft Authenticator](#)" app is recommended. You can find step-by-step instructions [here](#).

**BUSINESS ID**

### Multi Factor Authentication Setup

Please [click here](#) to download and install Microsoft Authenticator app.

To proceed you need to scan the following QR Code with your Microsoft authenticator app and enter one of the resulting codes in the fields below to verify the setup.

**1**

Key for manual entry: `pinuvsjgnspjlnod71ar`

Verification Code

**2**

**3**

Continue

# Congratulations!

**Congratulations!** You have successfully logged in to your application after migration.